



## MISSION VOLUNTEER PARTNERSHIP REQUEST FORM

<p><b>INSTRUCTIONS:</b></p> <p>The Mission Volunteer program is a great opportunity for volunteers to engage in long term service and this request <b>form is to enter into Partnership with Global Ministries (GM)</b>. The Placement/Project form must be approved and signed by the Judicatory Head of the church, or GM missionary, or in-county conference Volunteer in mission (VIM) Coordinator, or ecumenical director. Additional information may be added on another page.</p> <p><b>Volunteers serve a minimum of 2 months and may be renewed up to 2 years or more.</b></p>	<p>Please return request by <u>email</u> to: <a href="mailto:mv@umcmision.org">mv@umcmision.org</a></p> <p><b>mail:</b> Attn: Mission Volunteers General Board of Global Ministries 458 Ponce De Leon Ave NE Atlanta, GA 30308</p> <p><b>For information:</b> <a href="http://www.missionvolunteers.org">www.missionvolunteers.org</a></p>
<p><b>Placement Site Name:</b></p>	
<p><b>Placement Site Address:</b> (include street address, phone, fax, e-mail &amp; Skype address is available)</p>	
<p><b>UMC Partnership</b> (Local church and/or Annual Conference, when available):</p>	
<p><b>GM Advance Number</b> (when available):</p>	
<p><b>PLACEMENT SITE JOB TITLE FOR MISSION VOLUNTEER:</b></p>	
<p><b>Contact Person providing supervision at Placement Site (Name):</b></p>	
<p><b>Contact Information</b></p> <p style="text-align: right;">phone</p> <p style="text-align: right;">email</p>	
<p><b>Person filling out this request</b> <b>IF</b> different from above</p> <p style="text-align: right;">name</p> <p style="text-align: right;">phone</p> <p style="text-align: right;">email</p>	

**Placement Site Description and Ministry Focus:****Placement Site Mission Volunteer Job Description details****Additional specific activities, responsibilities, and expectations for mission volunteer****Requirements for Mission Volunteer**

Language(s) spoken

Required language skill level:

Fluent

Functional

Learner

Professional Credential (if required):

Will mission volunteer be coordinating volunteer teams?

Yes

No

Requested date of arrival:

Length of stay:

What tools or materials are available for the mission volunteer's work?

What more is needed to be provided by the mission volunteer if possible?

Updated/Reviewed:

Initial Request:

**BUDGET FOR LIVING EXPENSES FOR THE MISSION VOLUNTEER  
ESTIMATED COST PER PERSON PER MONTH IN US DOLLARS**

Type of Housing:	\$
Plan for Meals:	\$
Ground Transportation if needed:	\$
Additional expenses:	\$
Please define additional expenses:	
Optional Expenses: This will be negotiated with MV based on context and special circumstances related to Placement. If any, provide details below:	\$

Head of church, Missionary, name VIM coordinator or Ecumenical Director: Title:	

**SAFETY OF CHILDREN AND YOUTH:**

**Global Ministries of The United Methodist Church seeks to assure the physical and sexual safety, emotional well-being, and spiritual health of children, youth, and adults. We require that all partner organizations ensure compliance with this standard.**

**For example:** How is abuse identified and defined? What is the mechanism for reporting abuse? How is physical abuse prevented? How is sexual abuse prevented? What measures do you have in place at all times when children, youth, or vulnerable adults are present?

**Safety Policy Examples:**

- a) We offer regular education opportunities to children, youth, and adults about how to recognize and reduce risks of abuse;
- b) We do background checks on all employees and volunteers for any position involving work with children or youth;
- c) We provide training and support to all employees and volunteers around the issue of sexual harassment;

Please include below your organization's policy guidelines regarding Safety of Children and Youth or, if you prefer, you can mail in a copy of your Policy (*if mailing in application via post office*) or attach (*if emailing the application*).

**ORGANIZATION'S SAFETY OF CHILDREN AND YOUTH POLICY GUIDELINES:**

**Additional Notes:**

**Signature:**

**Date**

**FOR OFFICE USE ONLY—Approvals and renewal:**

**Area Liaison:**

**Mission Volunteers:**

**Date:**

**Date:**

**Renewal date:**

**Renewal date:**

Updated/Reviewed:

Initial Request: