



UMCOR

Global Ministries | The United Methodist Church

School Kit

Value: \$11.00 per kit

School Kit Materials

- **One pair blunt scissors**
 - Round tips only
 - No plastic scissors
- **One box of 24 crayons**
 - Only 24-count boxes are accepted
- **Three one-subject notebooks**
 - No marble composition books
 - No 3 or 5-subject notebooks
- **One pack of loose-leaf paper**
 - 100-200 page packets are acceptable
 - Wide or college rule accepted
- **One hand-held pencil sharpener**
 - 1-inch or longer
 - Remove from packaging
- **One ruler**
 - 12 inches or 30 centimeters long
 - Sturdy or flexible material accepted
- **Six unsharpened pencils**
- **One eraser**
 - Two inches or larger
- **One two-gallon re-sealable plastic bag**

Assembly Instructions

- Stack all paper items on top of each other.
- Place all loose items on top of paper.
 - a. Small loose items may be placed in a smaller re-sealable bag.
- Place kit inside of re-sealable bag and seal.

Important Notes

- Homemade or purchased cloth tote bags are no longer being accepted.
- All items must be new.
- Please do not include any personal notes, money or additional materials in the kits.
- Contents of kits or the containers of kits should not be imprinted with cartoon characters, advertisements, religious, patriotic, military or camouflage symbols.

Packing Instructions

- Packed box should not exceed 70 pounds.
- School kit item can be packaged inside of the large plastic re-sealable bag.
- Complete two packing lists, one for the box and one for your records.
- Attach the shipping label/packing list on the outside of each box.
- Please send a check for the total number of school kits times \$1 per kit for the cost of shipping to Sager Brown. One check may be written for the entire donation.